

BUKU PANDUAN FAKULTI
FACULTY HANDBOOK

FAKULTI SAINS SOSIAL
FACULTY OF SOCIAL SCIENCES

1997/1998

- **Kajian Antarabangsa**
• *International Studies*
- **Kajian Hubungan Industri & Perburuhan**
• *Industrial Relations & Labour Studies*
- **Politik & Pemerintahan**
• *Politics & Government*
- **Kajian Khidmat Sosial**
• *Social Work*
- **Perancangan & Pengurusan Pembangunan**
• *Development Planning & Management*

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Sains Sosial merupakan bidang ilmu yang boleh membantu menambahkan pemahaman kita terhadap aspek-aspek kemanusiaan, sosial dan kebudayaan. Melalui pemahaman ini kita berupaya untuk menangani setiap isu dan masalah-masalah sosial yang timbul akibat kekompleksan tadi. Oleh itu, sains sosial merupakan satu bidang yang amat bersesuaian dipelajari pada masa ini kerana Malaysia sedang menghadapi perubahan sosio-ekonomi yang pesat ke arah pencapaian status negara maju menjelang tahun 2020.

Fakulti menghadapi cabaran abad ke 21, Fakulti Sains Sosial berusaha dengan giat untuk menjadi pusat akademik yang cemerlang. Program pra-siswazah telah disusun dengan teliti bukan sahaja untuk membentuk para pelajar dengan kesedaran sosial tetapi juga membantu mereka dengan keupayaan mempraktik apa yang telah mereka pelajari. Sebahagian besar daripada matlamat ini telah tercapai apabila perhubungan dengan masyarakat-masyarakat tempatan, pertubuhan-pertubuhan bukan kerajaan (NGOs), sektor-sektor awam dan juga swasta diwujudkan melalui program latihan industri yang diwajibkan ke atas para pelajar.

Di samping itu, matlamat jangka panjang adalah untuk menjadikan fakulti terkenal dengan kecemerlangan penyelidikan, lebih-lebih lagi dengan kedudukan geografinya yang unik di bahagian Barat Kepulauan Borneo. Untuk memantapkan lagi program pra-siswazah, bidang penyelidikan telah disusun dan dimasukkan ke dalam kurikulum bagi membantu dalam pengajaran dan aktiviti pembelajaran para pelajar.

Program akademik Fakulti Sains Sosial memperkenalkan dan menerapkan beberapa bidang tertentu dalam sains sosial secara bersepadu dan antara-disiplin. Tujuannya ialah untuk menyampaikan ilmu pengetahuan mengenai perspektif sains sosial kepada para pelajar supaya bidang ilmu tersebut dapat digunakan dalam memandu dan merancang perkembangan masyarakat terutamanya dalam konteks perindustrian yang sedang dialami oleh negara sekarang.

Setiap program bersifat gunaan, supaya lulusan program Sarjanamuda Sains Sosial dilengkapkan bukan sahaja dengan teori tetapi juga praktik supaya mereka dapat bersaing dalam pasaran buruh dan menyediakan proses kerjaya yang cerah. Lima program pra-siswazah ditawarkan di bawah fakulti ini iaitu:-

- Kajian Antarabangsa
- Kajian Hubungan Industri dan Perburuhan
- Perancangan dan Pengurusan Pembangunan
- Politik dan Pemerintahan
- Khidmat Sosial

SILA KEMUKAKAN PERTANYAAN LANJUT KEPADA:-
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FAKULTI SAINS SOSIAL
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Social Science is a branch of knowledge which advances our understanding of human, social, cultural and geopolitical complexities. Through this understanding, we will be better equipped to handle both present and future social issues and problems arising from the interactions of these complexities. Thus, social science is a highly relevant field of study, particularly at this time, as Malaysia is currently experiencing rapid socio-economic transformation in its pursuit to attain a fully developed nation status by the year 2020.

In meeting the challenge of the 21st millennium, the Faculty of Social Sciences is striving to become the centre of academic excellence. The undergraduate programme of the faculty has been carefully designed to provide an integrated curriculum for moulding students not only into well-balanced and socially conscious individuals, but also providing them with practical skills. Part of this goal is accomplished by linking the faculty with local communities, non-governmental organisations (NGOs), the public and private sectors through our industrial placement programme at the undergraduate level.

In addition, our long-term goal is to make the faculty known for its research excellence, in view of the university's unique geographical location in the western part of Borneo. To strengthen the undergraduate programme, the faculty's research has been streamlined and incorporated into the curriculum in order to support staff teaching and students learning activities.

Academic programs of the Faculty of Social Sciences are designed based on a multi-disciplinary approach in order to impart knowledge related to various perspectives in social science. This integrated approach is necessary in order to provide a conceptual framework for development planning and the management of dynamic change and growth, particularly in the context of an industrialising Malaysia.

Every academic program is applied in nature so that graduates of the Faculty of Social Sciences are endowed with both theory and practice to enable them to be competitive in the present job market. Five undergraduate programmes are being offered namely:-

- International Studies
- Industrial Relations and Labour Studies
- Development Planning and Management Studies
- Politics and Government
- Social Work

FURTHER INQUIRES SHOULD BE ADDRESSED TO:-
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PENDAHULUAN/INTRODUCTION

Sains Sosial merupakan bidang ilmu yang amat relevan dan penting dalam era perubahan masyarakat yang pesat. Ianya adalah satu cabang ilmu yang berkaitan dengan kemanusiaan, kemasyarakatan dan kekompleksan geopolitik. Melalui pemahaman dalam bidang ini kita berharap dapat menangani sebarang masalah dan situasi yang timbul

Fakulti Sains Sosial mempunyai misi untuk menjadi sebuah pusat terpilih serta pusat kecemerlangan dalam bidang yang berkaitan dengan sains sosial. Fakulti bermatlamat untuk menyediakan kurikulum sains sosial yang relevan kepada perkembangan semasa sama ada dari segi realiti sosial yang kian berubah, mahupun keperluan sumber manusia negara, dan pelajarnya akan menjadi seorang insan yang memiliki imbalan baik antara keilmuan dan kepakaran. Fakulti juga bertujuan menjadi pusat utama dalam bidang-bidang yang telah menjadi perhatian sejak dahulu. Lantaran bentuk perubahan sosial kini, melalui beberapa bidang yang telah dikenalpasti setinggi mungkin kedudukan geografi universiti yang unik. Fakulti bertujuan membangun sebagai sebuah institusi yang diperlukan oleh dan relevan kepada masyarakat setempat. Fakulti berazam menjadi rakan penting kepada agensi-agensi kerajaan dan swasta dalam pembangunan masyarakat serantau.

Social Science is a highly relevant and important field of study in an era of dynamic social change. It is a branch of knowledge which advances of human, social and geopolitical complexities. Through this understanding we hope to ameliorate present hardship and to anticipate (and where possible preempt) future problems.

The Faculty of Social Science has the mission to become the centre of excellence in its field, to be a model of distinction for others to emulate. Our aims is to provide a Social Science curriculum relevant to personal, interpersonal, society and international social needs, as well as moulding students into well-balanced individuals with keen social awareness and practical skills. The Faculty also aspires to be a nerve centre of research into the elements and potential of change affecting social structure, by identifying fields of study resulting from the university's unique geographical location. The Faculty is keen to foster ties with local communities, local and national government agencies and private organisations.

STRUKTUR AKADEMIK AKADEMIC STRUCTURE

Struktur Program Program Structure

Setiap program pengajian di UNIMAS telah direkabentuk menurut kurikulum yang berasaskan kepada *pembangunan individu secara total sebagai warga yang berautonomi tetapi saling bekerjasama dalam masyarakat.*

Each Programme in UNIMAS has been designed according to a curriculum which emphasizes the wholistic development of the individual as an autonomous and cooperative citizen in etc.

Struktur program pengajian mengandungi kursus-kursus sejumlah 120 kredit yang dihimpunkan menurut kategori berikut:

The programme structure consists of courses amounting to 120 credits which are organised into the following categories:

Kursus Teras: kursus-kursus yang memberikan pengetahuan dan kemahiran ke arah pengkhususan dalam sesuatu bidang atau lapangan yang dituntut bagi sesuatu Program. (Setiap Program bukan sahaja tertumpu kepada teori dan amalan pengkhususannya, tetapi penekanan diberi kepada aspek teknologi dan pengurusan.) [81 kredit]

Core Courses: Courses which provide knowledge and skills in view of specialisation in a particular programme field. (Each programme not only focuses on theory and practice but also emphasizes technological and management issues.)

Kursus Generik: kursus-kursus bertujuan untuk memupuk sifat positif di samping memberi kemahiran pengurusan diri. Kedua-dua aspek pembangunan kognitif (motivasi, kreativiti, estetika, dan lain-lain) dan afektif (nilai, etika, sosial, dan lain-lain) diberi perhatian. Kursus Generik juga memberi penekanan kepada perolehan kemahiran-kemahiran analitis, berkomunikasi teknologi maklumat. Pelajar diharapkan mahir berdibahasa (Bahasa Melayu dan Inggeris) serta mempunyai pengetahuan dalam Bahasa Ketiga. Aktiviti senggang (sukan, kebudayaan, persatuan) meningkatkan keupayaan berkumpulan dan berkepimpinan. [27 kredit]

Generic Courses: Courses which aim to inculcate a positive attitude as well as develop personal management skills among students. Both cognitive (eg. motivation, creativity, aesthetics, etc.) and affective aspects (eg. values, ethics, social skills, etc.) are stressed. Generic coursees also emphasize the acquisition of analytical, communication and information technology skills. Undergraduates are expected to be fluent in two languages (Bahasa Malaysia and English) as well as have a working knowledge of a Third Language. Co-curricular activities (eg. sports, cultural activities, societies) aim to improve group abilities and leadership qualities. [27 credits]

Kursus Pelengkap: kursus-kursus pilihan antara Fakulti yang memberi peluang kepada pelajar untuk mendalami satu bidang lain selain daripada jurusan pengkhususannya, hingga ke tahap yang bererti dan memuaskan. [12 kredit]

Complementary Courses: courses from other Faculties which aim to give undergraduates the opportunity to meaningfully explore any particular subject of their choice, apart from their own specialisation to a level which satisfies them.

Sistem Semester dan Kursus Bermodul ***The Semester System and Modular Courses***

Struktur pengajian di UNIMAS diasaskan kepada sistem semester dengan kursus bermodul. Setiap Tahun pengajian dibahagikan kepada tiga semester:

The study programme in UNIMAS is made up of modular courses offered within a semester system. Each study year is divided into three semesters:

Semester 1	16 minggu
Semester 2	16 minggu
Semester 3	8 minggu

Kursus di UNIMAS berbentuk modul, dan setiap modul mempunyai unit-unit pembelajaran tertentu. Setiap modul kursus mempunyai **nilai kredit**. Sebagai panduan, satu kredit memerlukan pelajar menumpukan kira-kira 3 jam pembelajaran seminggu bagi kursus berkenaan. Masa tersebut digunakan untuk aktiviti formal seperti kuliah, tutoran, amali dan/atau ujian, serta aktiviti kendalian sendiri seperti membaca, membincang dan menyiapkan tugas yang diperlukan oleh kursus tersebut.

Courses in UNIMAS are modular in nature and each module has its requisite study units. Each course module also has credit value. As a guide, each credit requires undergraduates to devote about 3 study hours a week for the particular course. These hours are utilised for formal activities like lectures, tutorials, practicals and/or exams, as well as self-directed activities like reading, discussions and the completion of assignments

Pendaftaran kursus/Course registration

Pendaftaran bagi semua kursus perlu dilakukan pada masa dan tempoh yang ditentukan. Pelajar diwajibkan mendaftar awal melalui pra-pendaftaran, tarikh dan tempoh akan diumumkan oleh Bahagian Hal Ehwal Akademik.

Registration of all courses needs to be undertaken within the period as specified by the university. Students are also required to pre-register for courses within the time period as specified by the Academic Affairs Department of the University.

Tempoh Pengajian/Study Duration

Tempoh lazim Pengajian Ijazah Sarjana Muda adalah tiga tahun (3). Walau bagaimanapun pelajar boleh menyelesaikan pengajiannya lebih awal dari tempoh tersebut. Pelajar dikehendaki mengikuti dan lulus sekurang-kurangnya (120) kredit kursus atau sejumlah kredit lain yang ditetapkan.



The normal period of study for conferment of an undergraduate degree is three (3) years. Nevertheless, students may complete their studies earlier than the said period provided the student has registered and passed at least 120 course credits or another specified number of course credits as determined by the University Senate.

Penilaian/Assessment

Prestasi dalam sesuatu kursus dinilai menurut beberapa kaedah, secara berterusan, termasuk penilaian di atas kerja kursus, tugas, ujian dan peperiksaan. Prestasi itu ditentukan menurut sistem Purata Nilai Gred (PNG), dan prestasi pelajar bagi setiap peringkat dan secara keseluruhan diberikan sebagai Purata Nilai Gred Kumulatif (PNGK).

The evaluation of academic performance is continuous, based on various methods like coursework, assignments, tests and examinations. Academic achievement is measured by a system of Grade Point Average (GPA). The academic achievement of an undergraduate at any level and on the whole is determined by a Cumulative Grade Point Average (CGPA)

Penasihat Akademik/Academic Advisors

Skim Penasihat Akademik berperanan penting dalam pelaksanaan sistem pembelajaran di Universiti ini. Penasihat Akademik ialah seorang daripada staf akademik di Fakulti. Matlamat skim Penasihat Akademik ialah untuk menjamin wujudnya hubungan antara Fakulti dengan pelajar. Melaluinya, pelajar dapat diberi bimbingan dan menerima nasihat dalam hal ehwal akademik serta dapat mengenalpasti masalah berkaitan yang boleh menimbulkan masalah akademik untuk dirujuk kepada pihak yang tertentu yang mempunyai kepakaran untuk menyelesaikan masalah yang dihadapi.

The Academic Advisory Scheme is an important component of the study system in this university. An academic advisor is a staff member of the Faculty. The aim of the Academic Advisory Scheme is to ensure that there exists a relationship between Faculty Staff and students. Through this scheme, students receive guidance and advice with regard to their academic affairs, as well as are able to identify any problems which may adversely affect them academically. Such problems can thus be resolved by referring them to the appropriate parties concerned.

Seorang Penasihat boleh membantu pelajar merancang skema pengajian, membuat pemilihan kursus, memahami kurikulum, sistem semester, sistem pendaftaran, sistem peperiksaan dan pengecualian kursus. Penasihat Akademik juga ditugaskan untuk menandatangani borang pendaftaran bagi pihak Dekan.

It is expected that advisors also assist their students in the following ways: to plan their study programme, choose courses, understand the curriculum, the semester system, course registration, examination system and the exemption of courses. Academic advisors are also tasked with the responsibility of signing student registration forms on behalf of the Dean.

Pelajar digalakkan berjumpa terus dengan Penasihat Akademik masing-masing untuk mendapatkan bimbingan dan nasihat dalam hal ehwal akademik dan masalah berkaitan. Temujanji boleh dilakukan dengan Penasihat Akademik mengikut kesesuaian masa. Pelajar juga boleh merujuk kepada papan kenyataan yang terdapat di luar bilik Penasihat Akademik.

Students are encouraged to meet with their respective academic advisors so as to get guidance and advice related to academic and other related matters. Appointments should first be made.

Syarat Kemasukan/ Admission Requirements

Lulus Sijil Pelajaran Malaysia (SPM) atau setaraf dengannya dan memperolehi kelulusan yang baik dalam Bahasa Melayu/Bahasa Malaysia.

Pass in Sijil Pelajaran Malaysia (SPM) or its equivalent and a pass in Bahasa Melayu/Bahasa Malaysia.

Lulus Sijil Tinggi Pelajaran Malaysia (STPM) atau setaraf dengannya dengan memperoleh sekurang-kurangnya gred E dalam dua subjek atau lulus gred E dalam satu subjek serta dua subjek gred R atau setaraf.

Pass in Sijil Tinggi Persekolahan Malaysia (STPM) at principal level and Grade E passes in at least two subjects or pass one subject with grade E at principal level and pass two subjects with grade R at subsidiary level or its equivalent.

Kelayakan Kes Khas/ *Special Qualification Cases*

Mempunyai Diploma dengan kelulusan yang baik dari mana-mana institusi yang diiktiraf dalam bidang yang ada kaitan dengan program yang dipohon.

A Diploma with good pass from any goverment recognised institutions in fields related to the program applied

Mempunyai kelulusan Sijil Matrikulasi Universiti Tempatan

Possess a Local University Matriculation Certificate

Mempunyai kelayakan lain dan/atau pengalaman yang diiktiraf oleh Senat

Possess other qualifications and/or experiences recognised by the Senate

Yuran Pengajian /*Tuition Fees*

*Pendaftaran / <i>Registration</i>	RM	205.00
Takaful (<i>once a year</i>)	RM	6.00
Pengajian / <i>Tuition</i>	RM	550.00
Penginapan/ <i>Hostel (RM2/day)</i>	RM	168.00
Kesihatan/ <i>Medical</i>	RM	13.50
Makmal/ <i>Laboratory</i>	RM	22.50
Tabung Kebajikan/ <i>Welfare Contribution</i>	RM	5.00
Aktiviti Senggang/ <i>Leisure Activities</i>	RM	15.00
Jumlah /<i>Total</i>	RM	985.00

***Yuran Pendaftaran merangkumi:-**

Registration fees include :-

Pendaftaran/ <i>Registration</i>	RM	5.00
2. Aluan Pelajar/ <i>Student Welcome Package</i>	RM	150.00
3. Kad Pelajar (smart card)/ <i>Student Card</i>	RM	5.00
4. Cagaran Kolej Kediaman // <i>Hostel Deposit</i>	RM	75.00

PROGRAM PENGAJIAN YANG DITAWARKAN **PROGRAMMES OFFERED**

PROGRAM KAJIAN ANTARABANGSA/INTERNATIONAL STUDIES

Konsep dan Rasional *Concept and Rationale*

Keperluan kepada pengajian antarabangsa kini dirasakan terlalu besar. Dalam dunia yang telah mengecil menjadi 'desa sejagat' sesebuah negara itu tidaklah dapat terlepas daripada terintegrasi ke dalam sebuah sistem komuniti bangsa-bangsa yang saling berhubungan.

Tujuan utama program ini menumpukan perhatian terhadap hubungan antara negara-negara dengan mengkaji secara kritikal aspek-aspek sejarah dan ciri-ciri dunia semasa. Perbincangan secara konstruktif juga akan diadakan mengenai ciri-ciri semasa, institusi-institusi formalnya dan aspek-aspek tidak formal yang mempengaruhinya. Selain menyajikan pengetahuan yang bersifat teoritis, program ini juga akan mendedahkan pelajar kepada beberapa aspek pengetahuan amali yang perlu dikuasai oleh para pengamal hubungan antarabangsa, seperti diplomat dan perwakilan peniaga antarabangsa.

There has never been a greater need for the discipline of international studies. The world is narrowing down into a global village, and no state can avoid being integrated into a universal and interdependent system.

The fundamental objective of this programme is to focus on the relationships between and among nations by examining critically the rapidly evolving history and features of the contemporary world. Constructive discussions will be held on the formal and informal institutions and aspects of world society which help to influence changes and relationships. Besides stressing theories, the programme places emphasis on the practical aspects of international relations for transnational actors such as diplomats and international business representatives.

Kandungan Program *Content of Programme*

Tahun 1 / Year 1

Semester 1	Kod/ Code	Kursus/Course
	SSF1013	Pengenalan Antropologi dan Sosiologi <i>Introduction to Anthropology and Sociology</i>
	SSF1023	Pengantar Psikologi <i>Introduction to Psychology</i>
	SSF1033	Pengenalan Sejarah Sosial Malaysia <i>Introduction to the Malaysian Social History</i>
	SSF1053	Pengenalan Sains Politik <i>Introduction to Political Science</i>
	EBE1013	Ekonomi Mikro <i>Micro Economics</i>

Semester 2	SSF1043	Perspektif Sosiologi <i>Sociological Perspectives</i>
	SSF1063	Statistik Untuk Sains Sosial <i>Statistics for Social Science</i>
	EBE1023	Ekonomi Makro <i>Macro Economics</i>

Tahun 2 / Year 2

Semester 1	SSA2013 ✓	Sejarah Hubungan Antarabangsa <i>History of International Relations</i>
	SSA2033 ✓	Hubungan Antarabangsa: Teori dan Amalan <i>International Relations: Theory and Practice</i>
	SSF2013	Kaedah Penyelidikan Sains Sosial <i>Social Science Research Methods</i>
	SSA2023	Dasar Luar dan Hubungan Antarabangsa <i>Foreign Policy and International Relations</i>
	SSA2043	Pengantar Ekonomi Antarabangsa <i>Introduction to International Economics</i>
Semester 2	SSA2053 ✓	Perundingan : Teori dan Amalan <i>Negotiation: Theory and Practice</i>
	SSA2063	Organisasi-organisasi Antarabangsa <i>International Organisations</i>
	SSP2033	Sistem Politik Malaysia <i>Malaysian Political System</i>
	SSP2023	Teori Ilmu Politik Moden <i>Modern Political Theory</i>
Semester 3	SSF2023	Penempatan Industri <i>Industrial Placement</i>

Tahun 3 / Year 3

Semester 1	SSF3016	Latihan Ilmiah *
	SSF3113	Latihan Ilmiah I *
	SSA3013	Amalan Diplomasi Moden <i>The Practice of Modern Diplomacy</i>
	SSA3023	Pengantar Undang-undang Antarabangsa <i>Introduction to International Law</i>
	SSA3033	Keselamatan dan Pertahanan Negara <i>Security and National Defence</i>
	SSP3033	Sistem Perundangan Malaysia <i>Malaysian Legal System</i>

Semester 2	SSA3043 ✓	Isu-isu Hubungan Antarabangsa Semasa <i>Contemporary Issues in International Relations</i>
	SSP3043	Politik Dunia Ketiga <i>Third World Politics</i>
	SSP3053 ✓	Pendemokrasian <i>Democratisation</i>
	SSF3213	Latihan Ilmiah II * <i>Academic Exercise</i>

- * Pelajar dikehendaki mengambil samada (a) SSF3016 atau (b) SSF3113 dan SSF3213. Walaubagaimanapun pemilihan (a) atau (b) tertakluk kepada keputusan Ketua Program.

PROGRAM KAJIAN HUBUNGAN INDUSTRI DAN PERBURUHAN ***INDUSTRIAL RELATIONS AND LABOUR STUDIES***

Konsep dan Rasional / *Concept and Rationale*

Kajian hubungan industri dan perburuhan memperkenalkan isu-isu pengajian dan penyelidikan berkaitan globalisasi pengeluaran dan pembahagian kerja antarabangsa. Ia meliputi perubahan proses kerja serta implikasinya ke atas kehidupan keluarga dan masyarakat. Ia juga menyentuh soal sistem dan proses hubungan di antara pihak pekerja, majikan dengan kerajaan dan undang-undang tertentu yang dikuatkuasakan oleh kerajaan. Program pengajian ini juga merangkumi isu-isu baru dalam pembangunan, perancangan dan pengurusan sumber manusia serta beberapa aspek penting dalam penyelidikan.

The rapid development of Malaysia and its ever-increasing involvement in global economy calls for an in-depth and comprehensive understanding of the globalisation of the production and distribution of international human resources, changes in the human resources process and their implications for family and community life. The programme also examines the system and process of relationships among employees, employers and the government and the various laws enforced by the government. Additionally, this programme of study also incorporates emerging issues in human resource development, planning and management as well as important aspects of research.

Kandungan Program ***Content of Programme***

Tahun 1 / Year 1

Semester 1	Kod/ Code	Kursus/Course
	SSF1013	Pengenalan Antropologi dan Sosiologi <i>Introduction to Anthropology and Sociology</i>
	SSF1023	Pengantar Psikologi <i>Introduction to Psychology</i>

	SSF1033	Pengenalan Sejarah Sosial Malaysia <i>Introduction to the Malaysian Social History</i>
	SSF1053	Pengenalan Sains Politik <i>Introduction to Political Science</i>
	EBE1013	Ekonomi Mikro <i>Micro Economics</i>
Semester 2	SSF1043	Perspektif Sosiologi <i>Sociological Perspectives</i>
	SSF1063	Statistik Untuk Sains Sosial <i>Statistics for Social Science</i>
	EBE1023	Ekonomi Makro <i>Macro Economics</i>

Tahun 2 / Year 2

Semester 1	SSB2033	Organisasi Kompleks <i>Complex Organisations</i>
	SSB2043	Sosiologi Hubungan Industri <i>Sociology of Industrial Relations</i>
	SSB2013	Ekonomi Perburuhan <i>Labour Economics</i>
	SSB2053	Undang-undang Perburuhan <i>Labour Law</i>
	SSF2013	Kaedah Penyelidikan Sains Sosial <i>Social Science Research Methods</i>
	SSR2013	Konsep Asas Dan Isu Pembangunan <i>Basic Concepts and Issues in Development</i>
Semester 2	SSR2033	Sektor Awam dan Pengurusan Korporat <i>Public Sector and Corporate Management</i>
	SSB2023	Ekonomi Politik <i>Political Economics</i>
	SSB2063	Kesatuan Sekerja dan Sistem Hubungan Industri <i>Labour Union and Industrial Relations System</i>
	SSB2073	Perancangan dan Pengurusan Sumber Manusia <i>Human Resource Planning and Management</i>
Semester 3	SSF2023	Penempatan Industri <i>Industrial Placement</i>

Tahun 3 / Year 3

Semester 1	SSF3016	Latihan Ilmiah *
		<i>Academic Exercise</i>
	SSF3113	Latihan Ilmiah I *
		<i>Academic Exercise</i>
	SSB3013	Industrialisasi: Kemunculan, Proses dan Kesan <i>Industrialisation: Emergence, Processes and Impact</i>

	SSB3023	Hubungan Industri Bandingan: Jepun, Jerman, Sweden dan US <i>Comparative Industrial Relations: Japan, Germany, Sweden and the US</i>
	SSB3033	Perlakuan Organisasi dan Hubungan Industri <i>Organisational Behaviour and Industrial Relations</i>
	SSP3013	Kewangan Awam <i>Public Finance</i>
Semester 2	SSB3043	Perundingan dan Penyelesaian Konflik <i>Negotiation and Conflict Resolution</i>
	SSB3053	Teknologi, Organisasi dan Sekitaran <i>Technology, Organisation and Environment</i>
	SSF3213	Latihan Ilmiah II * <i>Academic Exercise</i>

- * Pelajar dikehendaki mengambil samada (a) SSF3016 atau (b) SSF3113 dan SSF3213. Walaubagaimanapun pemilihan (a) atau (b) tertakluk kepada keputusan Ketua Program.

PROGRAM POLITIK DAN PEMERINTAHAN **POLITICS AND GOVERNMENT STUDIES**

Konsep dan Rasional / Concept and Rationale

Politik mempengaruhi semua aspek kehidupan manusia. Dalam mengkaji politik, persoalan yang sering ditimbulkan ialah apakah maksud sebenar istilah 'politik', 'kuasa', keabsahan, bagaimana ia diperolehi dan diagihkan serta pertaliannya dengan pasaran dan kehidupan manusia. Program Politik dan Pemerintahan merupakan program yang menggabungkan pemahaman ilmu politik dengan pemahaman empiris. Kurikulum yang direka adalah bersifat teoritis, analitis dan kritis.

Program ini bertujuan mengembangkan kefahaman di kalangan pelajar tentang pelbagai sistem politik dan pemerintahan, asas-asas sistem tersebut, masyarakat sivil, serta pergerakan-pergerakan demokratik. Penekanan akan diberikan kepada isu-isu keabsahan, ideologi, kuasa, membuat keputusan, pengawalan, birokrasi dan analisis sistem politik di negara-negara membangun dalam kerangka (konteks) ekonomi dunia kapitalis yang berubah.

Politics influences every sphere of our lives. In studying politics, the question which often arises is what is the true definition of 'politics', 'power', 'legitimacy', how it is obtained, how it is distributed as well as its relationship to the market and social life. The Politics and Government Programme combines an understanding of politics with empirical knowledge. The curriculum is designed to be theoretical, analytical as well as critical thinkers.

This programme aims to assist students develop an understanding of various systems of politics and government and their foundations, civil society, as well as explore democratic social movements. Emphasis will be placed on issues of legitimacy, ideology, power, decision-making, control, bureaucracy and the analysis of political systems in developing countries within the context of a changing capitalist economy.

Kandungan Program/ *Content of Programme*

Tahun 1 / *Year 1*

Semester 1	Kod/ <i>Code</i>	Kursus/ <i>Course</i>
	SSF1013	Pengenalan Antropologi dan Sosiologi <i>Introduction to Anthropology and Sociology</i>
	SSF1023	Pengantar Psikologi <i>Introduction to Psychology</i>
	SSF 1033	Pengenalan Sejarah Sosial Malaysia <i>Introduction to the Malaysian Social History</i>
	SSF1053	Pengenalan Sains Politik <i>Introduction to Political Science</i>
	EBE1013	Ekonomi Mikro <i>Micro Economics</i>
Semester 2	SSF1043	Perspektif Sosiologi <i>Sociological Perspectives</i>
	SSF 1063	Statistik Untuk Sains Sosial <i>Statistics for Social Science</i>
	EBE1023	Ekonomi Makro <i>Macro Economics</i>

Tahun 2 / *Year 2*

Semester 1	SSP2013	Dasar Awam <i>Public Policy</i>
	SSP2043	Sistem Politik Bandingan <i>Comparative Political Systems</i>
	SSR2013	Konsep Asas Dan Isu Pembangunan <i>Basic Concepts and Issues in Development</i>
	SSR2023	Dimensi Alam Sekitar Dalam Pembangunan <i>Enviromental Dimensions of Development</i>
	SSF2013	Kaedah Penyelidikan Sains Sosial <i>Social Science Research Methods</i>
Semester 2	SSB 2023	Ekonomi Politik <i>Political Economy</i>
	SSP2033	Sistem Politik Malaysia <i>Malaysian Political System</i>
	SSP2023	Teori Politik Moden <i>Modern Political Theory</i>
	EBF2053	Pengurusan Kewangan <i>Financial Management</i>
	SSR2033	Sektor Awam dan Pengurusan Korporat <i>Public Sector and Corporate Management</i>
Semester 3	SSF2023	Penempatan Industri <i>Industrial Placement</i>

Tahun 3 / Year 3

Semester 1	SSF3016	Latihan Ilmiah * <i>Academic Exercise</i>
	SSF3113	Latihan Ilmiah I * <i>Academic Exercise</i>
	SSP3013	Kewangan Awam <i>Public Finance</i>
	SSA3033	Keselamatan dan Pertahanan Negara <i>Security and National Defence</i>
	SSP3033	Sistem Perundangan Malaysia <i>Malaysian Legal System</i>
Semester 2	SSP3023	Pergerakan Sosial <i>Social Movements</i>
	SSP3043	Politik Dunia Ketiga <i>Third World Politics</i>
	SSP3053	Pendemokrasian <i>Democratisation</i>
	SSF3213	Latihan Ilmiah II * <i>Academic Exercise</i>

* Pelajar dikehendaki mengambil samada (a) SSF3016 atau (b) SSF3113 dan SSF3213. Walaubagaimanapun pemilihan (a) atau (b) tertakluk kepada keputusan Ketua Program.

PROGRAM PERANCANGAN DAN PENGURUSAN *DEVELOPMENT PLANNING AND MANAGEMENT STUDIES*

Konsep dan Rasional / *Concept and Rationale*

Malaysia kini mengalami transformasi sosio-ekonomi yang pesat dan sedang giat menuju ke arah pencapaian status negara perindustrian sepenuhnya pada tahun 2020. Program Kajian Perancangan dan Pengurusan Pembangunan ini berbentuk multi-disiplin dari segi pendekatan dan skop. Bidang kajiannya termasuklah ekonomi, antropologi, politik, sosiologi dan persekitaran. Kesemua dimensi ini akan menyediakan kerangka yang penting untuk menganalisis isu-isu semasa di dalam pembangunan dan ia juga akan bertindak sebagai garis panduan dalam merancang dan mengurus projek.

Program ini dirancang untuk melengkapi para pelajar dengan pengetahuan dan teknik yang terkini dalam perancangan dan pengurusan pembangunan. Aspek yang penting dalam kurikulum program ini ialah penerapan kemahiran penggunaan komputer, dalam sistem informasi geografi, perancangan, pelaksanaan dan penilaian projek.

Malaysia is currently experiencing a rapid socio-economic transformation towards achieving the status of a fully industrialised nation by the year 2020. In this context, development of human resources in terms of highly skilled manpower and a disciplined workforce will be required in order to realise the nation's development vision.

The Development Planning and Management programme is a multidisciplinary in approach and scope. Its field of study includes, among others, economics, anthropology, politics, sociology and environments. All of these dimensions will provide an important framework for analysing contemporary issues in development as well as serving as guidelines for project design and management. An important aspect of the curriculum is on the development of skill in computer application in geographical information system, project planning, implementation and evaluation.

Kandungan Program / Content of Programme

Tahun 1 / Year 1

Semester 1	Kod/ Code	Kursus/Course
	SSF1013	Pengenalan Antropologi dan Sosiologi <i>Introduction to Anthropology and Sociology</i>
	SSF1023	Pengantar Psikologi <i>Introduction to Psychology</i>
	SSF 1033	Pengenalan Sejarah Sosial Malaysia <i>Introduction to the Malaysian Social History</i>
	SSF1053	Pengenalan Sains Politik <i>Introduction to Political Science</i>
	EBE1013	Ekonomi Mikro <i>Micro Economics</i>
Semester 2	SSF1043	Perspektif Sosiologi <i>Sociological Perspectives</i>
	SSF 1063	Statistik Untuk Sains Sosial <i>Statistics for Social Science</i>
	EBE1023	Ekonomi Makro <i>Macro Economics</i>

Tahun 2 / Year 2

Semester 1	SSF2013	Kaedah Penyelidikan Sains Sosial <i>Social Science Research Methods</i>
	SSP2013	Dasar Awam <i>Public Policy</i>
	SSR2013	Konsep Asas dan Isu-isu Pembangunan <i>Basics Concepts and Issues in Development</i>
	SSR2023	Dimensi Alam Sekitar dalam Pembangunan <i>Environmental Dimensions of Development</i>
	SSB2033	Organisasi Kompleks <i>Complex Organisation</i>
Semester 2	SSR2033	Sektor Awam dan Pengurusan Korporat <i>Public Sector and Corporate Management</i>
	SSR2053	Kegunaan Komputer untuk Perancangan <i>Use Computer for Planning</i>

	SSB2073	Perancangan dan Pengurusan Sumber Manusia <i>Human Resource Planning and Management</i>
	EBF2053	Pengurusan Kewangan <i>Financial Management</i>
Semester 3	SSR2043	Pembangunan Ekonomi dan Industri
	SSF2023	Penempatan Industri <i>Industrial Placement</i>
Tahun 3 / Year 3		
Semester 1	SSF3016	Latihan Ilmiah * <i>Academic Exercise</i>
	SSF3113	Latihan Ilmiah I * <i>Academic Exercise</i>
	SSR3033	Teori dan Teknik Perancangan Wilayah <i>Theory and Techniques of regional Planning</i>
	SSP3013	Kewangan Awam <i>Public Finance</i>
	SSR3013	Penilaian Projek dan Teknik Analisis Kos Faedah <i>Project Evaluation and Cost-benefit Analysis</i>
	SSR3023	Konteks Sosial dalam Pembangunan <i>Social Context in Planning</i>
Semester 2	SSR3043	Demografi <i>Demography</i>
	SSR3053	Sistem Maklumat Geografi <i>Geographical Information System</i>
	SSF3213	Latihan Ilmiah II * <i>Academic Exercise</i>

PROGRAM KHIDMAT SOSIAL/SOCIAL WORK STUDIES

Konsep dan Rasional/Concept and Rationale

Kita hidup dalam masyarakat yang dilanda banyak masalah. Walaubagaimanapun, wujud tekad untuk menangani masalah-masalah itu dalam usaha untuk memperbaiki kualiti kehidupan rakyat Malaysia.

Orang ramai agak hairan apabila mengetahui yang kajian khidmat sosial ditawarkan di peringkat universiti dan kini menjadi satu profesion. Ini berpunca daripada andaian yang mengatakan untuk menjadi seorang pekerja sosial hanya perlukan sikap penyayang dan peka terhadap masalah sosial dan cara-cara yang efektif untuk menanganinya di peringkat individu, kumpulan, komuniti dan dasar.

Program Kajian Khidmat Sosial ini bertujuan untuk mengeluarkan para graduan yang mampu menghadapi cabaran-cabaran berpunca daripada perubahan sosial yang pesat. Selain daripada isu-isu Khidmat Sosial, program ini memberi penekanan kepada topik-topik yang menyangkut kepentingan awam.

Tujuan program ini adalah untuk melengkapkan pelajar-pelajar dengan teori dan kemahiran asas dalam kerja-kerja sosial yang membolehkan mereka memberi perkhidmatan kepada individu, kumpulan ataupun komuniti.

Program yang luas dasarnya ini memerlukan pengetahuan merentasi pelbagai disiplin sains sosial dan perlakuan, perancangan dan pengurusan, kemahiran tertentu (khususnya komunikasi interpersonal), mematuhi etika dan kesediaan untuk mempelajari tentang diri sendiri.

We live in a society which is plagued by social problems. However, there exists considerable determination to overcome them in an effort to improve the quality of Malaysian life.

Currently many people are surprised to learn that social work is studied at University level and is a profession. This is often due to the erroneous assumption that all that is needed to be a social worker is a caring nature and a concern about social problems. Necessary as these attributes are, social workers also need to understand the complex causes of social problems and the most effective means of intervention at the individual, group, community and policy level.

The Social Work programme aims to produce graduates able to meet challenges created by rapid social change. Apart from social work issues, the programme emphasises topics of public concern. The aim of the programme is to equip students with both theories and the basic skills in social work which will enable them to help or provide social services to individual, group or community.

The programme is broad-based requiring across many disciplines - social and behavioural sciences, planning and management, specific practice skills (especially in interpersonal communication), adherence to a code of ethics and a willingness to learn about oneself.

Kandungan Program / Content of Programme

Semester 1	Kod/ Code	Kursus/Course
	SSF1013	Pengenalan Antropologi dan Sosiologi <i>Introduction to Anthropology and Sociology</i>
	SSF1023	Pengantar Psikologi <i>Introduction to Psychology</i>
	SSF 1033	Pengenalan Sejarah Sosial Malaysia <i>Introduction to the Malaysian Social History</i>
	SSF1053	Pengenalan Sains Politik <i>Introduction to Political Science</i>
	EBE1013	Ekonomi Mikro <i>Micro Economics</i>
Semester 2	SSF1043	Perspektif Sosiologi <i>Sociological Perspectives</i>
	SSF1063	Statistik Untuk Sains Sosial <i>Statistics for Social Science</i>
	EBE1023	Ekonomi Makro <i>Macro Economics</i>

Tahun 2 / Year 2

Semester 1	SSF2013	Kaedah Penyelidikan Sains Sosial <i>Social Science Research Methods</i>
	SSS2013	Organisasi Sosial <i>Social Organisation</i>
	SSR2013 ✓	Konsep Asas dan Isu-isu Pembangunan <i>Basic Concepts and Issues in Development</i>
	SSS2033 ✓	Pembangunan Khidmat Sosial dan Kebajikan Masyarakat <i>Development of Social Work and Social Work Welfare</i>
	SSS2023 ✓	Teori dan Metod Khidmat Sosial <i>Social Work Theory and Method</i>
3013 / Semester 2	SSS2043 ✓	Pembangunan Manusia dlm. Konteks Persekitaran <i>Human Development and the Social Environment</i>
3023 /	SSS2053 ✓	Kemahiran Kaunseling <i>Counselling Skills</i>
3022 /	SSS2063 ✓	Pengkhususan Khidmat Sosial 1: Keluarga dan Kanak-kanak <i>Specialisation 1: Family and Child Welfare</i>
3013 /	SSS2073	Teori dan Pendekatan dalam Khidmat Komuniti <i>Theory and Approaches in the Community Services</i>
Semester 3	SSF2023	Penempatan Industri <i>Industrial Placement</i>

Tahun 3 / Year 3

Semester 1	SSF3016	Latihan Ilmiah *
	SSF3113	Latihan Ilmiah 1 *
4025 / KL	SSS3043	Rangka Perundangan dan Khidmat Sosial <i>Social Services and the Law</i>
KL 4033 /	SSS3023 ✓	Pengkhususan Khidmat Sosial 3: Wanita dan Minoriti <i>Specialisation 3: Women and Minorities</i>
4043 / KL	SSS3053	Perancangan Dasar dan Pengurusan Khidmat Sosial <i>Policy Planning and Social Services Management</i>
	SSS3073	Kerja Lapangan dalam Khidmat Sosial <i>Field Work in Social Services</i>
Semester 2	SSS3013 ✓	Pengkhususan Khidmat Sosial 2: Devian dan Perkhidmatan Pemulihan <i>Specialisation 2: Deviance and Reformatory Services</i>
KL 4053 /	SSS3033	Pengkhususan Khidmat Sosial 4: Perubatan dan Kesihatan <i>Specialisation 4: Health and Medicine</i>
KL 4063 /	SSS3063	Perbandingan Sistem Perkhidmatan Sosial Antarabangsa <i>Comparative International Systems in Social Services</i>
	SSF3213	Latihan Ilmiah II *
		<i>Academic Exercise</i>

MODUL KURSUS GENERIK DAN PELENGKAP GENERIC AND COMPLEMENTARY COURSES MODULES

MODUL KURSUS GENERIK

Kesemua Modul Kursus Generik berjumlah **27 kredit** perlu diambil oleh Pelajar. Bagi modul kursus Dwibahasa (Bahasa Melayu dan Bahasa Inggeris), pengecualian mengambil kursus tertentu diberikan bagi pelajar yang memenuhi syarat pencapaian. Pelajar boleh memilih satu daripada modul Bahasa Ketiga yang diminati.

Generic Courses Modules

Generic Courses, students need to sign up for a total of 27 credits. For Dual-language courses (ie. English and Bahasa Malaysia), exemptions are given to students who meet the specified criteria. Students also are required to choose a Third Language course within the Generic Courses module.

Kod	Nama	Jumlah Kredit	Semester ditawarkan
TMX1012	✓ Pengkomputeran Pengguna	2	1
TMX2012	✓ Alat Teknologi Maklumat untuk Pekerja Ilmuan	2	2
KMX1013	✓ Self Management Skills	3	2
GKX1002	Pembangunan Minda dan Sikap	2	3
SSX3012	Sistem Nilai	3	1, 2 & 3
SSX2031	Kemahiran Komunikasi dan Pidato Umum	1	1, 2 & 3
EBX2001	Kenegaraan dan Keantarabangsaan/Globalisasi	1	1
STX3012	Sains dan Masyarakat	2	2
PBI2052	Academic Reading and Writing	2	Setiap Semester
PBI3052	Professional Business Communication	2	Setiap Semester
PBI3062	Professional Report Writing and Presentation	2	Setiap Semester
VI2022	Bahasa Malaysia	2	Setiap Semester
	Bahasa Ketiga	4	Setiap Semester

MODUL KURSUS PELENGKAP

Pelajar boleh memilih mana-mana himpunan Modul Pelengkap berjumlah 12 kredit, dari fakulti lain sebagai memenuhi syarat Kursus Pelengkap. Modul Pelengkap menawarkan pilihan kursus bagi memenuhi minat pelajar.. Kesesuaian himpunan Modul Pelengkap perlu ditentukan sebelum mendaftar. Setiap fakulti ada menawarkan Modul Pelengkap seperti berikut:-

Complementary Courses Modules

Students may choose any group of Complementary Courses Modules of 12 credits from another faculty to meet the Complementary Courses requirements for graduation. The Complementary Courses Module is offered to meet the varied interests of students. The appropriateness of the Complementary Courses Module to the needs, interests and the ability of the student needs to be ascertained by the student before registering for the particular module. Each faculty offer Complementary Courses Modules as per the following schedule:

Fakulti Sains Sosial

Perancangan dan Pengurusan Pembangunan

Kod Kursus	Nama Kursus	Jumlah Kredit
Pilih 3 kredit dari Peringkat 1		
SSF1013	Pengenalan Antropologi dan Sosiologi	3
SSF1073	Pengenalan Sains Politik	3
Pilih 3 atau 6 kredit dari Peringkat 2		
SSR2013	Konsep Asas Dan Isu Pembangunan	3
SSR2023	Dimensi Alam Sekitar Dalam Pembangunan	3
SSR2033	Sektor Awam Dan Pengurusan Korporat	3
Pilih 3 atau 6 kredit dari Peringkat 3		
SSR3033	Teori Dan Teknik Perancangan Wilayah	3
SSR3043	Demografi	3

Pelengkap Kajian Antarabangsa

Kod Kursus	Nama Kursus	Jumlah Kredit
Pilih 3 kredit dari Peringkat 1		
SSF1013	Pengenalan Antropologi dan Sosiologi	3
SSF1073	Pengenalan Sains Politik	3
Pilih 6 kredit dari Peringkat 2		
SSA2013	Sejarah Hubungan Antarabangsa	3
SSA2033	Hubungan Antarabangsa: Teori dan Amalan	3
SSA2023	Dasar Luar dan Hubungan Antarabangsa	3
SSA2043	Ekonomi Antarabangsa	3
SSA2053	Perundingan: Teori dan Amalan	3
SSA2063	Organisasi Antarabangsa	3

Pilih 3 kredit dari Peringkat 3		
SSA3013	Amalan Diplomasi Moden	3
SSA3043	Isu-isu Hubungan Antarabangsa	3
SSA3033	Keselamatan dan Pertahanan Negara	3

Pelengkap Politik dan Pemerintahan

Kod Kursus	Nama Kursus	Jumlah Kredit
Pilih 6 kredit dari Peringkat 1		
SSF1013	Pengenalan Antropologi dan Sosiologi	3
SSF1073	Pengenalan Sains Politik	3
Pilih 6 kredit dari Peringkat 2		
SSP2013	Dasar Awam	3
SSP2023	Teori Ilmu Politik Moden	3
SSP2033	Perkembangan Sistem Politik Malaysia	3
SSP2043	Sistem Politik Bandingan	3

Pelengkap Kajian Khidmat Sosial

Kod Kursus	Nama Kursus	Jumlah Kredit
Pilih 3 kredit dari Peringkat 1		
SSF1013	Pengenalan Antropologi dan Sosiologi	3
SSF1073	Pengenalan Sains Politik	3
Pilih 3 atau 6 kredit dari Peringkat 2		
SSS2013	Organisasi Sosial	3
SSS2043	Pembangunan Manusia Dalam Konteks Sekitaran	3
Pilih 3 atau 6 kredit dari Peringkat 3		
SSS3033	Kesihatan Perubatan	3
SSS3053	Perancangan Dasar dan Pengurusan Pengurusan Khidmat Sosial	3

FAKULTI SAINS DAN TEKNOLOGI SUMBER

Pelengkap Biodiversiti

Kod Kursus	Nama Kursus	Jumlah Kredit
Pilih 4 kredit dari Peringkat 1		
STT1012	Keperbagaian Tumbuhan	2
STH1012	Keperbagaian Haiwan	2
STF1022	Pengantar Ekologi	2
Pilih 4 kredit dari Peringkat 2		
STT2182	Botani Ekonomi	2
STH2182	Ekologi Populasi Haiwan	2
Pilih 4 kredit dari Peringkat 3		
STT3642	Pengauditan & Penilaian Kesan Alam Sekitar	2
STT3602	Pengurusan Taman & Landskap	2

Pelengkap Kimia & Sekitaran

Sila ambil semua kursus yang disenaraikan

Kod Kursus	Nama Kursus	Jumlah Kredit
Peringkat 1		
STK1032	Kimia Organik & Fizikal	2
STK1042	Kimia Analisis & Bukan Organik	2
Peringkat 2		
STK2202	Kimia Alam Sekitar	2
STK2542	Geokimia	2
Peringkat 3		
STK3603	Kimia Petroleum & Arang Batu	3
STH3781	Perundangan Alam Sekitar	2

Pelengkap Asas Bioteknologi

Sila ambil semua kursus yang disenaraikan

Kod Kursus	Nama Kursus	Jumlah Kredit
Peringkat 1		
STK1032	Kimia Organik & Fizikal	2
STK1042	Kimia Analisis & Bukan Organik	2
Peringkat 2		
STK2202	Kimia Alam Sekitar	2
STK2542	Geokimia	2
Peringkat 3		
STK3603	Kimia Petroleum & Arang Batu	3
STH3781	Perundangan Alam Sekitar	2

FAKULTI SENI GUNAAN DAN KREATIF**Pelengkap Seni Halus**

Kod Kursus	Nama Kursus	Jumlah Kredit
Peringkat 1 : Minima 3 kredit dan Maksima 6 kredit		
GKA1033	Analisa Tampak	3
GKF1013	Asas Fotografi	3
GKK1023	Seramik Ekperimen	3
Peringkat 2 : Minima 3 kredit dan Maksima 6 kredit		
GKF2023	Fotografi Hitam/Putih & Format Besar	3
GKI12013	Analisa Bentuk	3
GKI2053	Teknik-teknik Warna	3
GKF2032	Teori dan Sejarah Seni : Seni Europah dan Timur	2
GKH2023	Media Paduan I	3
GKK2033	Seramik	3
Peringkat 3 : Minima 3 kredit dan Maksima 6 kredit		
GKH3073	Lukisan Perspektif	3
GKH3083	Media Paduan II	3
GKI3093	Fotografi Seni Halus	3

Pelengkap Teknologi Senireka

Kod Kursus	Nama Kursus	Jumlah Kredit
Peringkat 1 : Minima 3 kredit dan Maksima 6 kredit		
GKG2023	Senireka Grafik : Elemen dan Proses	3
GKG1032	Pengenalan Taipografi	2
GKR2023	Seni Reka Perindustrian I	3
Peringkat 2 : Minima 3 kredit dan Maksima 6 kredit		
GKG2073	Seni Reka Korporat	3
GKR2063	Seni Reka Perindustrian II	3
GKG2112	Seni Reka Pembungkusan	3

lengkap Drama dan Teater

Kod Kursus	Nama Kursus	Jumlah Kredit
Peringkat 1 : Minima 3 kredit dan Maksima 6 kredit		
GKD1013	Seni Lakon Awalan	3
GKD1053	Teater Produksi 1	3
GKD1023	Pengenalan Drama dan Teater	3
GKT1013	Asas Gerak Tari ✓	3
GKT1023	Seni Tari Malaysia ✓	3
Peringkat 2 : Minima 3 kredit dan Maksima 6 kredit		
GKD2043	Teknik dan Gaya Lakonan	3
GKD2083	Produksi Teater 2	3
GKD2053	Teater Moden Malaysia	3
GKT2043	Teater Tarian Traditional Asia Tenggara	3
GKD2073	Penulisan Drama	3
Peringkat 3: Minima 3 Kredit dan Maksima 6 kredit		
GKD2123	Teater Asia	3
GKD3163	Teater Dalam Pendidikan	3

Pelengkap Muzik

Kod Kursus	Nama Kursus	Jumlah Kredit
Peringkat 1 : Minima 3 kredit dan Maksima 6 kredit		
GKM1013	Pengenalan Seni Muzik	3
GKM1033	Apresiasi Muzik	3
Peringkat 2 : Minima 3 kredit dan Maksima 6 kredit		
GKM2073	Kemahiran Muzik 1	2
GKM2122	Kemahiran Muzik 2	2
GKM2022	Ensemble 1 (Alat/Vokal)	2
GKM2062	Ensemble 2 (Alat/Vokal)	2
Peringkat 3: Minima 3 Kredit dan Maksima 6 kredit		
GKM3082	Ensemble 3 (Alat/Vokal)	2
GKM3102	Ensemble 4 (Alat/Vokal)	2

Pelengkap Sinematografi

Kod Kursus	Nama Kursus	Jumlah Kredit
Peringkat 1 : Minima 3 kredit dan Maksima 6 kredit		
GKS1013	Pengenalan Sinema	3
Peringkat 2 : Minima 3 kredit dan Maksima 6 kredit		
GKS2023	Sinema Malaysia	3
GKS2033	Teori dan Kritikan Filem	3
Peringkat 3: Minima 3 Kredit dan Maksima 6 kredit		
GKS2093	Sinema Asia	3
GKS2113	Penulisan Filem	3

Pelengkap Pengurusan Seni

Kod Kursus	Nama Kursus	Jumlah Kredit
Peringkat 1 : Minima 3 kredit dan Maksima 6 kredit		
GKP1023	Pengurusan dan Seni	3
Peringkat 2 : Minima 3 kredit dan Maksima 6 kredit		
GKP2043	Komunikasi dalam Seni	3
GKP2053	Gelagat Manusia dan Organisasi	3
GKP32063	Prinsip-prinsip dan Praktis Pemasaran	3
Peringkat 3: Minima 3 Kredit dan Maksima 6 kredit		
GKP3153	Seni Kontemporari Asia Tenggara	3
GKP2073	Pengajian Budaya dan Warisan	3
GKP3133	Pengurusan Warisan	3

FAKULTI EKONOMI DAN PERNIAGAAN

Pelengkap Ekonomi dan Perniagaan

Pilihan kursus mestilah dibuat dengan memilih 6 kredit dari Bahagian A, 3 kredit dari Bahagian B dan 3 lagi kredit dari Bahagian C.

Bahagian A

Kod Kursus	Nama Kursus	Jumlah Kredit
EBE1013	Ekonomi Mikro	3
EBQ1023	Statistik Untuk Ekonomi dan Perniagaan	3
EBM1023	Pengantar Pemasaran	3
EBM1013	Pengantar Pengurusan	3
EBF1013	Asas Kewangan dan Perakaunan	3
EBE1053	Prinsip Ekonomi	3
EBE1023	Ekonomi Makro	3
EBM1063	Pengenalan Kepada Pengurusan Kewangan	3
Bahagian B		
EBM2043	Ekonomi Pengurusan	3
EBE2053	Ekonomi Kesihatan	3
EBF2053	Pengenalan Kepada Pengurusan Kewangan	3

Bahagian C		
EBI3043	Isu dan Polisi Ekonomi Makro	3
EBD3063	Ekonomi Industri	3
EBE3053	Ekonomi Timur Asia	3

FAKULTI KEJURUTERAAN

Bahagian A

Kod Kursus	Nama Kursus	Jumlah Kredit
KNA1012	Statik dan Dinamik	2
KNA1033	Sains Asas Bahan-Bahan Kejuruteraan	3
KNA1041	Lukisan dan Rekabentuk Kejuruteraan	1
KNA2033	Teori Struktur	3
KNA2053	Analisis Struktur	3

FAKULTI SAINS KOGNITIF DAN PEMBANGUNAN MANUSIA

Bahagian A

Kod Kursus	Nama Kursus	Jumlah Kredit
Kursus Wajib (9 kredit)		
KMS1013	Pengurusan Organisasi	3
KMS1033	Pembangunan Sumber Manusia	3
KMS2023	Penrekaan dan Pengurusan Program latihan	3
Kursus Pilihan (3 Kredit)		
KMS2013	Pengajaran dan Pembelajaran Berkesan	3
KMS2033	Perancangan dan Strategi Sumber Manusia	3
KMS2043	Kaunseling dan Pembangunan Kerjaya dalam Organisasi	3
KMS2053	Teknologi Pendidikan I	3
KMS3043	Sistem Maklumat Sumber Manusia	3
KMS3053	Teknologi Pendidikan II	3

Pelengkap Pengurusan Sumber Manusia

Kod Kursus	Nama Kursus	Jumlah Kredit
Kursus Wajib (6 kredit)		
KMS1013	Pengurusan Organisasi	3
KMS1023	Pengurusan Sumber Manusia	3
Kursus Pilihan (6 kredit)		
KMS2023	Penrekaan dan Pengurusan Program Latihan	3
KMS2033	Perancangan dan Strategi Sumber Manusia	3
KMS2043	Kaunseling dan Pembangunan Kerjaya dalam Organisasi	3
KMS2073	Pengurusan Pampasan dan Faedah	3
KMS3033	Perhubungan Industri	3
KMS3043	Sistem Maklumat Sumber Manusia	3

Pelengkap ini ditawarkan mulai Sesi 1993/94 sehingga 1995/96

Pelengkap Pengurusan Sumber Manusia

Kod Kursus	Nama Kursus	Jumlah Kredit
	Kursus Wajib (6 kredit)	
KMS1013	Pengurusan Organisasi	3
KMS2013	Pengantar Pengurusan Sumber Manusia	3
	Kursus Pilihan (3 kredit)	
KMS1023	Pendidikan Dewasa	3
KMS2033	Perakaaan dan Pentadbiran Program Latihan	3
	Dan Pilihan 2 Kredit daripada kursus berikut	
KMS3022	Kejurulatihan	2
KMS3032	Perancangan dan Pembangunan Kerjaya	2
KMS3074	Kaunseling dalam Organisasi	2
KMS4022	Keusahawanan	2
	Serta Pilihan 2 kredit daripada kursus berikut	
KMS3042	Penilaian Prestasi	2
KMS3052	Pengurusan Kualiti	2
KMS3074	Kaunseling dalam Organisasi	2
KMS3082	Ekonomi Pengurusan	2
KMS4042	Pengurusan Program Sumber Manusia	2

Bagi pelajar Fakulti Sains Sosial yang telah mengambil kursus pengurusan mereka dikehendaki menggantikan kursus KMS1012 dengan Kursus KMS2022 (Gelagat Manusia)

FAKULTI TEKNOLOGI MAKLUMAT

Pelengkap Teknologi Maklumat

Kod Kursus	Nama Kursus	Jumlah Kredit
TMF1013	Pengantar Pengkomputeran	3
TMF2033	Pengkalan Data dan Dapatan - Semula Maklumat	3
TMA2613	Pengkomputeran Visual	3
TMG3013	Lebuhraya Maklumat	3

FAKULTI PEMBELAJARAN GUNAAN DAN MULTIMEDIA

Pelengkap Teknologi Pendidikan

Kod Kursus	Nama Kursus	Jumlah Kredit
PGE1013	Pengenalan Kepada Teknologi Pendidikan	3
PGE2013	Rekabentuk Pengajaran	3
PGE2023	Pembangunan dan Penilaian Pengajaran	3
PGE3013	Projek Teknologi Pendidikan	3

PUSAT PENGAJIAN BAHASA DAN KOMUNIKASI

Pelengkap yang ditawarkan mulai sesi 1996/97

Kod Kursus	Nama Kursus	Jumlah Kredit
PBT1013	Introduction to Linguistics	3
PBT2073	Psycholinguistics	3
PBT2193	Sociolinguistics	3
PBT3193	English For Specific Purpose	3

Pelengkap Critical Reading

Kod Kursus	Nama Kursus	Jumlah Kredit
PBT2133	Critical Reading Skills	3
PBT2233	Comparative Literature	3
PBT3183	Literary Criticism	3
PBT3193	English For Specific Purpose	3

Pelengkap ditawarkan mulai Sesi 1993/94 sehingga sesi 1995/96

Pelengkap Methodology of TESL

Kursus Wajib (12 kredit)

Kod Kursus	Nama Kursus	Jumlah Kredit
PBT1023	Principles of ELT	3
PBT2133	English for Specific Purposes	3
PBT2093	Techniques in ELT: Reading and Writing	3
PBT2103	Techniques in ELT: Speaking and Listening	3

Pelengkap Technology Based TESL

Kursus Wajib (12 kredit)

Kod Kursus	Nama Kursus	Jumlah Kredit
PBT1023	Linguistics in ELT	3
PBT2133	English for Specific Purposes	3
PBT3132	CALL: Principle and Techniques	2
PBT3142	Education Technology : Materials Design	2
PBT4172	Practicum in CALL	2

Pelengkap Kajian Komunikasi

Kod Kursus	Nama Kursus	Jumlah Kredit
Pilih 3 kredit dari Peringkat 1		
SSF1013	Pengenalan Antropologi dan Sosiologi	3
SSF1073	Pengenalan Sains Politik	3
Pilih 3 kredit dari Peringkat 2		
SSK2023	Pengantar Media Massa	3
SSK2043	Komunikasi Antara Manusia	3
SSK2053	Prinsip dan Amalan Perhubungan Awam	3

Pilih 3 kredit dari Peringkat 3		
SSK3013	Pendapat Umum dan Pujukan	3
SSK3033	Komunikasi Korporat	3
SSK3043	Perundangan dan Dasar Komunikasi	3
Pilih 3 kredit dari Peringkat 4		
SSK4033	Seminar Media dan Masyarakat Malaysia	3
SSK4043	Sistem-Sistem Media Sejahtera	3

- * Maklumat terkini mengenai kursus-kursus pelengkap boleh diperolehi terus daripada fakulti-fakulti yang berkaitan.

GENERIC

SYNOPSIS

SSX2031- Communication Skills and Public Speaking

The course stresses on the need for a practical *“how to”* courses emphasizing the applications of communication concepts. The course attempts to impart skills in organizing, listening and speaking which are crucial in effective formal and informal communication settings. The highlights of the course are on *practical tips* and *guidelines on public speaking, formal meeting, interview and cross-cultural business meeting*.

SSX3012 - Value System

Education in Malaysia, including moral education and the instilling of noble values, begins from the Nation's Education Philosophy which stresses on three aspects: the needs of the individual, the needs of the nation and the needs of the economy. These aspects are seen as a merger, which is closely related to the process of developing a well balanced and harmonic human being. Such merger calls for students to embrace and develop themselves to believe in and be obedient to God, to be educated, informed and skilled, to be moral and noble, to be responsible to oneself, society, religion and nation, and lastly to be one who is sound and intact.

FACULTY CORE COURSE

SYNOPSES

SSF1013 - Introduction to Anthropology and Sociology

Anthropology and sociology are two key sub-disciplines within the social sciences. These two sub-disciplines, though arising from different social and spatial contexts, are really inter-linked and should be viewed together so as to provide a more comprehensive understanding of human society.

SSF 1023 - Basic Psychology

This course introduces psychology as scientific study of human and animal behaviour. The emphasis is on the use of relevant psychological, cognitive and developmental theories to study how biological, psychological, and socio-cultural factors affects human development specifically. Included in the discussion will be both the mental and physical abilities, and the various sources of stress in relation to the different stages of human development. The purpose of this course is to show that human development and adaptation is a continuous and dynamic process of human life.

SSF 1043 - Perspectives in Sociology

This course introduces diverse social theories to students, including classical theories, current mainstream theories as well as new theoretical developments within the field of sociology. At the end of this course, it is hoped students realize that the social world can be comprehended through various sociological perspectives.

SSF1053 - Introduction to Political Sciences

This Introductory Course aims to expose students to various concepts, theories and philosophies within political science. It aims to assist students develop their cognitive skills in analysing contemporary political issues. Apart from abstract political science discussions, this course will also explore and discuss contemporary global politics as well as local Malaysian political issues.

EBE 1013 - Microeconomics

A more in-depth analysis to equip students with a more profound understanding of the theoretical and conceptual aspects of microeconomics is emphasised. The course covers, among others, consumer behavior and market demand; the firm:- its technology and costs; market structure (perfect competition, monopolistic competition, monopoly and oligopoly), price and outputs; markets for outputs; general equilibrium, and externalities and welfare economics. Students are expected to read extensively on current issues as determined by the instructor.

EBE1023 - Macroeconomics

This course discusses theories and current issues related to national income distribution and employment, inflation, fiscal and monetary policies for promoting economic growth, international trade, and economic development.

SSF1033 - Introduction to Malaysian Social History

This course introduces the students to the historical process, the development and the socio-economic transformation of the people of Malaysia. Such changes are discussed, based on selected themes, to further understand Malaysia's present social structure. Students will analyse levels of social development - traditional, colonial and post colonial -, with emphasis on the process of structural change and the social system from one era to another from the historical, sociological and economic perspectives.

SSF1063 - Statistics for Social Science

This course is an introduction to statistical concepts in social sciences. The course consists of : (1) descriptive statistic which covers univariate and multivariate, probability, normal distribution and variability sampling; (2) inferential statistic which deals with testing of hypotheses, chi-square, analysis of variance (anova), linear correlation and regression analysis, and (3) non-parametric tests which include Mann-Whitney, U-test and Rank correlation.

SSF1063 - Social Science Research Methods

The purpose of this course is to give students exposure to the techniques of doing research in the social sciences. Various types of research design such as descriptive research, experiments, case studies, correlational studies, and ex post facto research will be discussed. Students will be exposed to the various data collection techniques including observation, survey, document analysis, historical data collection, and library research. Data processing and analysis will also be included in the discussion. Students will also get the experience of using computer in data analysis and report writing.

INTERNATIONAL STUDIES

SSA2013 - History of International Relations

The course introduces the world history from the dark ages to the modern world as a whole. The objective is to show the main trends in the development process of contemporary international relations.

SSA2023 - Foreign Policy and International Relations

The objective of the course is to give basic understanding about the different aspects in the making and implementation of the foreign policy of a nation. The course will analyze the foreign policies of several world major powers such as the United States, Russia, Britain, Japan, People Republic of China and India. This is to enable the students to examine and differentiate the objectives and factors that lead to the formation of foreign policies of those countries, and also their roles in the current international system, especially after 1945.

SSA2033 - International Relations : Theory and Practice

The course gives basic understanding from different aspects of international relations by introducing several procedures and techniques to analyze international relations in practice. The objective is to enable the students analyzing the problems and patterns of international relations. In this case, explanation will be given about the definition, theory and scope of international relations and factors that influence the orientation of foreign policies. In addition, the course also discusses the theories and approaches taken towards promoting international peace and security.

SSA2043 - Introduction to International Economics

The course will analyze the structure of economics relationship, especially the trade relationship among nations. After introducing general theories of the relationships, the course will discuss briefly the world economic system after World War Two to the formation of international economic realities we have today.

SSA2053 - Negotiation : Theory and Practice

The course objective is to introduce the skill to negotiate at the international level. After presenting theories about skills and element that might lead to successful negotiations, the course will present several cases and negotiation practice that actually happen in the history of international relations. The course will discuss the cases from the context of its epoch and factors that contribute to its success or failure.

SSA2063 - International Organizations

Formal international organizations are institutions that were established with the intention to handle political problems of the international community. The effects of such organizations to international relationships will be elaborated with details on their success and failure based on history. Special attention will be paid to the United Nations, especially the structural problems that it faces in carrying out its functions that change constantly. The course will also discuss the institutional relationships between nations, either in the form of union, regional cooperation or community.

SSF2023 - Industrial Placement

This practical-oriented course is designed to enhance students' skills and provide exposure in terms of experience in international practice. Students are placed with any relevant international organisation of their own choice with the approval of the faculty. Formal supervision will be provided during the placement period.

The attachment is for a duration of not less than 10 weeks. The focus of this program is to provide exposure to students on the various issues and problems related to the international practice.

SSA3013 - The Practice of Modern Diplomacy

The course introduces practices that are adopted by nations in conducting the relationship between them. Special attentions will be given to the analysis of the structure of national missions overseas, related practitioners, the way a nation's opinion is voiced, etc. Discussion will also focus on the types of diplomatic speech, diplomatic language, and other forms of diplomatic relationships that are often used.

SSA3023 - Introduction to International Law

This course will explain various special features of international law compared to the features of laws that are enacted and practiced in a nation. It also discusses the problems of carrying out the international laws in influencing the relationships between nations. International law will probably be looked at within the context of morality and norms within which the relationships between nations are organised.

SSA3033 - National Defence and Security

This course will study the security and defence concepts of the country in an attempt to compare how different countries uphold these issues within different historical contexts. Changing perception and concept on the security of a country within the framework of international relations and the changing technologies will also be discussed.

SSA3043- Contemporary Issues in International Relations

Several questions that influence the nature of relationship between nations in the world have been asked recently. It is in this context that the course will therefore focus on the analysis of the relationships -- between the superpowers and small nations, developed and developing nations etc. The course also discusses new issues that are raised to organize the relationships -- such as the issue of human rights and the environmental issues. Those will be analyzed in the context of the world system that went through major changes lately.

SSF3016 - Academic Exercise

SSF3113 - Academic Exercise I

SSF3213 - Academic Exercise II

SSP2023 - Modern Political Theory *(Please refer to page 38)*

SSP2033 - The Malaysian Political System *(Please refer to page 38)*

SSP3033 - Malaysian Legal System *(Please refer to page 38)*

SSP3043 - Third World Politics *(Please refer to page 39)*

SSP3053 - Democratisation *(Please refer to page 39)*

INDUSTRIAL RELATIONS & LABOUR STUDIES

SSB2013 - Labour Economics

It looks at, among others, the status and functions of labor in production, division of labor, determination of wage rates (in relative detail), labor mobilisation, composition of labor employment, labor market situations, and the impact of technology development on labor employment.

SSB2023 - Political Economy

This course covers (a) simple economic systems from the perspective of anthropology; (b) debates on the substantive and formalistic approaches in anthropological economics; (c) introductory market economy; (d) globalisation of the capitalist market economy; (e) the concept of primitive state; (g) feudalism; (h) democracy; (i) totalitarianism, etc.

SSB2033 - Complex Organisation

The aim of this course is to introduce the students to the various contemporary perspectives of the study of complex organisation. The first section will explore Weber's concept of bureaucracy, Scientific Management, Human Relations, Structuralism, Contingency and Cultural Perspective. The second section will focus on topics related to organisational objectives, motivation, rationality and power. Finally, this is followed by discussions on labor processes and work organisations.

SSB2043 - Sociology of Industrial Relations

This course covers two major issues: (i) an introductory section on important concepts (e.g. the relationships among capital, labor and state in industrial relations, negotiations, collective bargaining, reconciliation, etc.); (b) emergence and the activities of labor and employer unions; (c) laws which form the industrial relations system; (d) forms of industrial actions taken by employer and employee; and (e) the role of industrial court, etc.

SSB3013 - Industrialisation: Emergence, Processes and Impacts

This course purports to expose the students to issues related to industrialisation. It will trace the emergence of industrialisation since the industrial revolution in Great Britain 250 years ago, right until the emergence of the NICs (newly industrialised countries) in the late 20th century. The course also aims to examine the recent industrialisation experiences of the NICs, the forces which propel it, both internal and external. We will also be looking at the ways in which late industrialisation are explained by the different school of thoughts.

SSB2053 - Labor Laws

The course introduces students to elementary aspects of labor laws. Students will be exposed to the major differences between local and foreign (international) labor laws.

The bulk of the materials to be discussed will focus on areas including service contract: duty and responsibility of employers and employees, wages, workers rights, the rights of children, adults and women; and termination of service contract. Industrial laws and other laws related to social security will also be discussed.

SSB2063 - Labour Union and Industrial Relations System

Labor union is increasingly becoming an important social force particularly in advanced industrial countries. Thus, this course aims to create students' awareness in the organisational patterns and importance of labor unions. Among others, the course includes definitions and general discussions of labor union, membership and its functions. A comparative analysis of the roles of the domestic labor unions and that of foreign countries (particularly those in Europe and North America) is also included.

SSB2073 - Human Resource Planning and Management

It presents a comprehensive study of Human Resource Development. The course mainly concerns with issues and decision-makings related to employer-employee relations. Topics discussed include recruitment and development of employees (types of training and development opportunities), remuneration issues, financial benefits and incentives, issues pertaining to industrial relations and workers particularly the impact of membership in labor unions. It also discusses exogeneous elements affecting human resource developments, e.g. public policies, labor situation, pressures from competitors, consumers, shareholders and technology.

SSF2023 - Industrial Placement

This practical-oriented course is designed to enhance student's interpersonal skills and provide exposure in terms of professional experience. Students are placed with any relevant organisation of their choice with approval from the faculty. Formal supervision is provided during the placement period. The attachment is for a duration of not less than 10 weeks, preferably to be completed in the third (April) semester of year 3. The focus of this course is to provide exposure to students about various professional issues and work-related problems.

SSB3023 - Comparative Industrial Relations: Japan, Germany, Sweden And The United States.

This course aims to enhance the awareness of students of different systems and patterns of industrial relation at the national level. Emphasis is given on a comparative analysis of IR systems in selected advanced industrial nations.

The course requires more intensive written and reading exercises among the student. They will be required to write a number of essays and make case presentations in class. Assigned topics will focus on relevant issues concerning IR and national development.

SSB3033 - Organizational Behavior and Industrial Relations

The main aims of this course are to provide an introduction to Industrial Relations (IR) as a field of study and as a profession; explore the interface between Organizational Behavior (OB) and Industrial Relations, and the interdisciplinary linkages between OBIR and other fields; and provide an overview of the institutional dynamics, processes and mechanisms of OBIR at the enterprise or firm level.

SSB3043 - Negotiations and Conflict Resolution

A study of the negotiations process, including negotiations among buyers and sellers, managers and subordinates, company units, companies and organizational agencies, and management and labor. Both two-party relations are covered. Coursework includes reading, lectures, discussion of case material, and simulations of real negotiations. Emphasis on the role of third parties in resolving disputes.

SSB3053 - Technology and New Work Patterns

This course focuses on current development issues in technology. Issues discussed include patterns of new technological developments, its impact on manpower and efforts made to assist labor adjusting to modern technologies.

* Students are required to do research on technology development, particularly on rapidly developing technologies, e.g. information technology, electronics, etc. (from the Course Description in the catalogue).

An optional course, a colloquium format is utilized for the sessions, with different lecturers for each session topic. The second half of the semester is mainly scheduled for student presentations of their seminar papers.

SSF3016 - Academic Exercise

SSF3113 - Academic Exercise I

SSF3213 - Academic Exercise II

SSR2013 - Basic Concepts And Issues Of Development *(Please refer to page 40)*

SSR2033 - Public Sector and Corporate Management *(Please refer to page 40)*

SSP3013 - Public Finance *(Please refer to page 38)*

POLITICS AND GOVERNMENT STUDIES

SSP2013 - Public Policy

An introductory course to public policy, public policy formulation process, bureaucracy, what and who are involved in formulating policies and policy fields, analysis of Malaysian Government policies, functions of the civil servants and their relation to public policy.

SSP2023 - Modern Political Theory

Introduces various political theories which have shaped and influenced the political systems of the Western and Eastern Europe, America, Asia, African and Latin American countries. Emphasis is on the political ideologies of influential thinkers like Marx, Rawls, Gandhi, Mao, Castro, Nkurumah, Nyerer, Qaddafi, Luxemburg and M.L. King. A look into the classical theories of Aristotle, Plato, Hobbes and Rousseau and their influence to modern political scientists.

SSP2033 - The Malaysian Political System

Introduction to the governmental and political system of Malaysia, with emphasis on the social and historical background, governmental institutions, the development of political parties, political integration within the context of a plural society and regional diversities.

SSP2043 - Comparative Political Systems

Introduction to the political concepts and systems of various societies. Emphasis will be placed on political culture, political party system, political socialisation, voting behaviors, the legislative structures, etc. of various societies. The fundamental objective is to establish the similarities and dissimilarities of the chosen countries.

SSP3033 - Malaysian Legal System

This course introduces the Malaysian legal system taking into consideration the sources, conflicts between various aspects of laws, methods used in enforcing justice as well as tackling the problems facing the Malaysian legal system. The students will also be introduced to the legislative process, and the effects and the implications of the legal system within the political system.

SSF2023 - Industrial Placement

This practical-oriented course is designed to enhance student's interpersonal skills and provide exposure in terms of professional experience. Students are placed with any relevant organisation of their choice with approval from the faculty. Formal supervision is provided during the placement period. The attachment is for a duration of not less than 10 weeks, preferably to be completed in the third (April) semester of year 3. The focus of this course is to provide exposure to students about various professional issues and work-related problems.

SSP3013 - Public Finance

Public Finance is the term traditionally applied to the study of the revenues and expenditure activities of the Government. However, the term is not a very precise or clear one, since we are dealing with basic problems which are not only financial, but which also focus on the effects of budgets, taxes, expenditure and public debt on the economy. We are particularly interested in looking at the impact of these on the major economic objectives of growth, stability, equity and efficiency.

SSP3023 - Social Movements

This course aims to give students a broad historical perspective of the struggles of communities and peoples worldwide for better living conditions by focusing on the basis of their struggle (both peaceful and violent) and how modern political systems can accommodate them as part of the ongoing development of civil society. Emphasis will also be placed on the theoretical aspects of social movements, their emergence, development and eventual demise.

SSP3043 - Third World Politics

This course will look at colonialism and post-colonial experience from a number of perspectives. It will show how the development of political thought and institutions in the Western and non-Western worlds and the international relations of our own age can only be properly understood in the light of this experience. The course is essential for students majoring in government and Politics, International Studies, Development Planning and Management, Sociology and the like.

To demonstrate the effects of the colonial relationship on political structures and climates of ideas of the metropolitan states during the period of colonialism and thereafter. To examine the political content of strategies of resistance to colonialism. To demonstrate the effect of the colonial experience on contemporary international politics and on the politics of contemporary emergent nations. To examine different political arrangements adopted in various countries.

SSP3053 - Democratisation

Democracy is a word which has stirred much passion throughout history. a deep desire of all societies, it is often championed in the name of the people. However, it is also a concept frequently abused by vested interests. Democracy has also meant different things to different people and groups. Recently, while some political theorists claim the end of history, ie. the supremacy of American Liberal Democracy, still others proclaim the birth of civil Society but one imbued with Asian values. This course explores the idea of democracy as well as efforts to bring it to fruition within the context of developing societies.

SSF3016 - Academic Exercise

SSF3113 - Academic Exercise I

SSF3213 - Academic Exercise II

SSB2023 - Political Economy (Please refer to page 35)

SSR2013 - Basic Concepts And Issues Of Development (Please refer to page 40)

SSR2033 - Public Sector and Corporate Management (Please refer to page 40)

SSR2023- Environmental Demensions of Development (Please refer to page 40)

SSA3033 - National Defence and Security (Please refer to page 34)

EBF2053 - Introduction to Financial Management (Please refer to page 41)

DEVELOPMENT PLANNING AND MANAGEMENT STUDIES

SSR2013 - Basic Concepts And Issues Of Development

Defining basic concepts and issues of development; examine various theoretical framework for analyzing economic and non-economic dimensions of development programmes, problems and policies.

SSR2033 - Public Sector and Corporate Management

This course will look at management from several theoretical perspectives and will show how people behave as individuals and as group members in the working environment. It will cover the essential topics, such as behavioral factors determining effective and ineffective groups, the usefulness of theories on leadership/management styles, the difficulties in implementing change in organisations as well as how staff are motivated at work.

SSR2023 - Environmental Demensions of Development

This course examines pertinent issues related to eco-system, economy and ecology, exploitation of land and mineral resources, squatters problems and over population, environmental policies, and impacts of industries upon a society.

SSR2043 - Development Economics and Industry

This course deals with the economics of the less developed countries (LDCs), where the agricultural sector plays a central role in the development process. Changes in the individual countries in the world economy suggest a rethinking of agricultural development. Major topics to be covered in this course include: underdevelopment, economic growth, dualism, structuralism; prospect and problems of an agricultural sector; sustainability; effects of a global economy on a traditional economic sector of LDCs.

SSR2053 - Use of Computers in Planning and Development

SSF2023 - Industrial Placement

This practical-oriented course is designed to enhance student's interpersonal skills and provide exposure in terms of professional experience. Students are placed with any organisation of their choice with approval from the faculty. Formal supervision is provided during the placement period. The attachment is for a duration of not less than 10 weeks, preferably to be completed in the third (April) semester of year 3. The focus of this course is to provide exposure to students about various professional issues and work-related problems.

EBF 2053 - Introduction to Financial Management

An introduction to basic concepts of financial management. The purpose of this course is to provide an overview of a financial management from the public and private sectors perspectives. The topics to be covered in this course include: (a) financial policy, (b) financial management environment, (c) valuation and management of short and long-term investments, (d) financial structure and dividend policy, (e) financial analysis -- financial planning and control, working-capital management, and (f) special topics in financial management.

SSR3013 - Project Evaluation and Cost-Benefit Analysis

This course discusses basic concepts and methodology used for evaluating project investment in the public sector. Pertinent topics covered in this course includes: (a) principle of discounting, (b) return to investment, (c) method of cost-benefit analysis, (d) financial, economic and social evaluation, and (e) theory and application of shadow-pricing.

SSR3023 - Social Context in Planning

SSR3033 - Theory and Technique of Regional Planning

An introduction to regional planning. This course will cover the following topics: concept and theory of regional planning and development, social, political and environmental factors which promote and hinder regional development, both at the micro and macro levels.

SSR3043 - Demography

This course will concentrate on explaining demographic events and trends. Although there will not be much emphasis on descriptive demographic statistics, the course will enable students to become familiar with basic demographic techniques as well as to develop an appreciation for the use of demographic data.

The study of demography and population goes beyond the question of population size and growth rates. Among the important demographic questions today are what influences and produces changes in populations, what things do populations influence and change. It is hoped that the course will help you to develop your own demographic perspective, to enable you to understand important issues confronting the world

SSR3053 - Geographical Information System

SSF3016 - Academic Exercise

SSF3113 - Academic Exercise I

SSF3213 - Academic Exercise II

SSP2013 - Public Policy *(Please refer to page 37)*

SSP2033 - The Malaysian Political System *(Please refer to page 38)*

SSP3013 - Public Finance *(Please refer to page 38)*

SSB2033 - Complex Organization *(Please refer to page 35)*

SSB2073 - Human Resource Planning and Management *(Please refer to page 36)*

SOCIAL WORK STUDIES

SSS2013 - Social Organisation

This course aims at introducing sociology and social theory about the organisation of social institutions. Discussions will cover amongst other things, social stratification, wealth, income and poverty, power and politics. Also discussed is the question of social control and its relationship to crime and deviance. The issue of gender, changing forms of marriage and the family will also be discussed in the context of social transformation. The role of the media in constraining or enhancing democracy is also included. Apart from this, the impact of industrialisation on work and leisure will also be given attention.

SSS 2023 - Social Work Theory And Method

This course provides students with a conceptual framework for practice, including understanding of the multiple components of practice and their interrelationships, and the use of theory in practice. It is designed to enable students to become familiar with the various roles of the social work practitioners; and the principles and values that guide practice. Students will be introduced to the basic problem solving approach to practice and the accompanying skills and strategies of intervention.

SSS 2033 - Development of Social Welfare and Social Work

Changes in social structure brought about by industrialisation led to the development of modern social services and social work. The course examines the emergence of welfare systems and the profession of social work, and explores the historical development of social services in the global context. Reference will be made to the Malaysian situation in its historical, sociological, and political context. Responses to the problem of poverty will be examined. Study of the existing social services using concepts such as demand, need, universality vs selectivism, equality, distribution, redistribution will be included.

SSS2043 - Human Development in the Social Environment

The development of individual and intimate groups will be studied in relation to the developmental life cycle, its stages and passages, problems and tasks. The impact of stress and crisis, loss and disability on individual and families will be examined and the relevance of crisis intervention and bereavement counseling will be explored. Theories of personalities, adaptation and maladaptation and mental health problems are further examined.

SSS2053 - Counseling Skills

This course focuses on direct intervention and strategies with the individual and small groups experiencing problems in personal and interpersonal functioning. The concepts, principles and ethics, and skills in counseling will be studied through lecture-discussion and skills laboratory. Several therapy approaches such as client-centered therapy, psychoanalysis and reality therapy will be presented to enable students to acquire some elementary techniques and skills in the helping process.

SSS2063 - Specialisation 1 : Family and Child Welfare

This course is designed to help the student develop competence for practice in the area of family and child welfare. It will include a close examination of the philosophy underlying family and child welfare policy, programmes and practice. Knowledge and skills needed for intervention and management of children in need of care and protection will be introduced. Focus will be given to issues of domestic violence and child abuse.

SSS 2073 - Theory and Approaches in the Community Services

The course explores various perspectives and approaches in community social services with emphasis on the process and skills of intervention, and looking at models of small group, community group and organisational community. Issues related to voluntary manpower resources will also be discussed.

SSF2073 - Industrial Placement

This practical-oriented course is designed to enhance student's interpersonal skills and provide exposure in terms of professional experience in social work practice. Students are placed with any relevant social organisation of their choice with approval from the faculty. Formal supervision will be provided during the placement period. The attachment is for a duration of not less than 10 weeks, preferably to be completed in the third (April) semester of year 3. The focus of this program is to provide exposure to students on the various professional issues and problems related to the social work practice.

SSS3013 - Deviance and Reformatory Services

Social workers often work with individuals who have deviant behaviour, among them are those whom social workers are statutorily required to intervene. Students will examine concepts and theories used to describe and explain behaviour such as drug addiction, alcoholism, law violations; and the roles of social workers will be discussed.

SSS3023 - Specialization 3 : Women and Minorities

This course is concerned with the disadvantaged position faced by certain groups namely women, ethnic minorities, disabled groups, and those who are lesbians or gay and to examine issues confronting social workers in operationalising the professional responsibilities of removing barriers to development for all groups. Emphasis will be on the student's sensitivity to variables such as ethnicity, gender and class on effective social work practice.

SSS3033 - Specialisation 4: Health and Medicine

This course enables students to understand and identify the effects of different illnesses from a sociological perspective. Students will examine the provision of the health services in relation to class, gender, and ethnicity. The problems associated with different types of disability, aging, AIDS, and mental illnesses will be discussed.

SSS3043 - Social Services and The Law

This course explores the evolution of law in our society and its roles as well as its limitations in meeting the current welfare and social goals. The discussion will focus on the law which provides protection for the children against abuse, juvenile judicial system, law which protects the workers, law on family and marriage, etc. The implementation of the law within the context of the social structure, norms and values will also be emphasised.

SSS3053 - Policy Planning and Social Service Management

The course looks at problems and issues in making policy at all levels of organisation and community. The roles of values, assumptions empirical data including social indicators in developing policies will be discussed. Issues such as social allocation, beneficiaries, types of social provisions, method of financing will be discussed. Programme implementation and assessment techniques will be considered. Students will also examine current theories of management in their application to human service organisation.

SSS3063 - Comparative International Systems Of Social Services

This course will examine the formulation of social policy and how social issues are defined in each society, including model society which determines the implementation of a set of policy. The course enables students to evaluate the criteria between social policy and social services from international perspectives. The hindrances and challenges facing each system will be analysed within the context of a country's economic and socio-political environment, particularly in the developing and the developed nations.

SSS3073 - Fieldwork in Social Work

This is a fieldwork course designed to provide opportunities for students to practice what they have learned. Student will be placed with one or more agency, rehabilitation centres, community, etc. Each student will be able to spend at least three hours per week practicing social work in the field.

SSF3016 - Academic Exercise

SSF3113 - Academic Exercise I

SSF3213 - Academic Exercise II

SSR2013 - Basic Concepts and Issues of Development *(please refer to page 40)*

FAKULTI SAINS SOSIAL / *FACULTY OF SOCIAL SCIENCES*

Jadual Kuliah Semester 1, 1997/98
Semester 1, 1997/98 Lecture Schedule

Tahun 1 (Year 1)

Hari/Masa Day/Time	Isnin/ Monday	Selasa/ Tuesday	Rabu/ Wednesday	Khamis/ Thursday	Jumaat/ Friday	Sabtu/ Saturday
8.00-9.00		EBE1013				
9.00-10.00	TMX1012 DK1	BKSIA (FEB)	SSF1023 BS1, FSS (FM)			
10.00-11.00	SSF1013 DK1(AA)	SSF1023 BS1, FSS (FM)			SSF1033 BS1, FSS (NIM)	
11.00-12.00						
12.00-1.00						
1.00-2.00						
2.00-3.00	SSF1053 DK1 (AA)					
3.00-4.00						
4.00-5.00	BAHASA 3					
5.00-6.00						
6.00-7.00						
7.30-9.30	TMX1012 (FTM)					
9.30-11.30	TMX1012 (FTM)					

Note on Abbreviation:

AA - Prof. Madya Dr. Abd. Rashid Abdullah
 FM - Faizah Mas'ud
 SO - Dr. Samuel Bassey Okposen
 NIM - Neilson Ilan Mersat
 FTM - Fakulti Teknologi Maklumat
 PPBK - Pusat Pengajian Bahasa & Komunikasi

T - Teras
 G - Generik

BUTIR-BUTIR KURSUS SEMESTER 1
1997/98

Bil	Tahun	Kod Kursus	Nama Kursus	Kredit	Tambah Kursus	Pensyarah/ Penyelaras
1.	1	SSF1013	Pengantar Antropologi dan Sosiologi <i>Introduction to Anthropology and Sociology</i>	3	T	AA
2.	1	SSF1023	Pengantar Psikologi	3	T	FM
3.	1	EBE1013	Ekonomi Mikro <i>Micro Economics</i>	3	T	SO
4.	1	SSF1033	Pengenalan Sejarah Sosial Malaysia <i>Introduction to Malaysian Social History</i>	3	T	NIM
5.	1	SSF1053	Pengenalan Sains Politik <i>Introduction to Political Science</i>	3	T	AA
6.	1	TMX1012	Komputan Pengguna	2	G	FTM
7.	1	BAHASA 3		4	G	PPBK
		PBC1012	Bahasa Mandarin Level I			
		PBC2022	Bahasa Mandarin Level II			
		PBA1012	Bahasa Arab Level I			
		PBA2022	Bahasa Arab Level II			
		PBJ1012	Bahasa Jepun Level I			
		PBJ2022	Bahasa Jepun Level II			
		PBS1012	Bahasa Sepanyol Level I			
		PBS2022	Bahasa Sepanyol Level II			
		PBY1012	Bahasa Isyarat Level I			
		PBY2022	Bahasa Isyarat Level II			

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STAF FAKULTI
THE FACULTY STAFF

Dekan/Dean

Prof. Madya Dr Abdul Rashid B. Abdullah, *BSocSc(USMalaysia), MS(Cornell), PhD(Hull)*

Timbalan Dekan/ Deputy Dean

Dr. Dimbab Ngidang, *Dip Agri (UPM), BSc, MSc (Iowa State), PhD (Winsconsin-Madison)*

Ketua Program Kajian Antarabangsa/ Head of Programme, International Studies

Ketua Program Khidmat Sosial /Head of Programme, Social Work Studies

Dr. Spencer Empading Sanggin, *BSc (Agric) UPM, MSc (Iowa State), EdD (North Carolina State)*

Ketua Program Perhubungan Industri dan Perburuhan/Head of Programme, Industrial Relations and Labour Studies

Prof. Madya Dr. Jose C. Gatchallian, *B.A. M.A., Ph.d (University of the Philippines)*
Dip. M.S.S. (ISS, The Hague, Netherlands)

Ketua Program Perancangan dan Pengurusan Pembangunan/Head of Programme, Development Planning and Management Studies

Dr. Gabriel Tonga Noweg, *Dip (Forestry) UPM, BS (Iowa), MS (Missouri-Columbia), PhD (Missouri-Columbia)*

Ketua Program Politik dan Pemerintahan/ Head of Programme, Politics and Government

Andrew Charles Bernard Aeria, *BSocSc (USMalaysia), MA(ISS, The Hague, Holland)*

Pensyarah/Lecturers

* Stanley By Kadam Kiai, *BA(York), MA (Hull), Post-graduate Certificate in Health Education (IPH/IKU, Kuala Lumpur)*

* Hew Cheng Sim, *BSc (Portsmouth, PGCE (London) , MA (UM)*

Dr. George O.Tasie, *BSc (Hons) (USC), M.P.A (Liverpool), Ph.D (Manchester)*

Dr. Aderemi Isola Ajibewa, *BSc (Hons), Political Science (U.I), ISC (Unife), Phd (Lancaster)*

Tan Kock Wah, *B.EC (Business) UM, M.EC (UM)*

Jennifer Ann Songan, *BSc (University of the Philippines),
Master of Professional Studies in Communication (Cornell University)*

Janice Kaur Munster, *MA (Middlesex University), M.ED (University of Manchester)*

15816

Brendan Howe

BA (Hons) OXON (Oxford) Modern History

MA UKC (University of Kent at Canterbury) International Conflict Analysis

Y

Sara Crabtree, B.A (Hon) Herffordshire University, MA (Middlesex University),

Gill Rajah

BSc (Psychology) - University of Reading UK,

Msc (social Administration & Social Work Studies) - London School of Economics,

CQSW - Certificate in Qualification in Social Work - LS.e

Faizah Hj Mas'ud, BSc(Hons)(Human Development)(UPM), MSW (Applied) - Massey University New Zealand

Neilson Ian Mersat, MA (Political Science) - UKM

Simon Andrew, BA (Hons) (Development Studies), MA (Development Economics) - University of East Anglia, UK

Christina Wong, BA (Mount Holyoke), MPH (Yale)

Gabriel Chong Ee King, BA (Hons) (Hons) Fort Hays State Univ. MSW University of South Carolina

Academic - Definition

Tutor

* Sharifah Mariam Alhabshi, BSc (Southern California), MA (Southern California)

* Awang Ideris Awang Daud, BSc (Ekonomi Sumber) (UPM) ✓ MA (University of Minnesota)

* Kamsiah Ali, BA (Concordia), ^{Spec}MPA (Sociology) (Wollongong) (Minnesota)

* Zamri Hj Hassan, Sarjana Kepujian (Airlangga) ✓ ^{Human Resource}MSWAP (The University of Queensland) and Education Relations

* Ling How Kee, BA (Monash), B Social Work (La Trobe)

* Ahi Sarok, BPA(Hons)(UUM), DPA(ITM) ✓ ^(AUSTRALIA)MPA (UQ, Australia)

* Ahmad Nizar, BA(Hons)(Flinders) ✓ M.SOC. SC (WAIKATO, NEW ZEALAND)

* Nor Ba'yah Abdul Kadir, BA(Hons)(UKM)

Fargal Sh... BSc (Oregon), Political Science

Azwan Bin Masli, - ~~B.A.Sc (P)~~
BHSc (Political Science) UIA
HIA

Political Science
* Noor'ain Aini, BA (Hons) (Mississippi State)

MA International Relations, Flinders University of
Southern Australia
* Suseela Devi a/p S. Chandran, BA (Hons) (UKM)

* Poline Bala, BA (Hons) (UM)

* Wan Noor Halizan Wan Zan B.Sc (Wisconsin-Madison)

Wan Sofiah Meor Osman BPA (Hons) (UUM), DPA (ITM)

Mohd. Suaiddi Salleh B.A (Hons), Anthropology & Sociology, UKM

* Sedang cuti belajar/On study leave

Cik Nur - Bachelor of Law (LL.B)
(University of London)

Pengurus Fakulti/Faculty Manager

Azeemah Bte Ahmad, BSc. (UPM Malaysia)

Andrew unity - BSc. (City & Regional Planning)
(Cardiff)

Bozita - Diploma in Town and Country Planning
Urban and Regional Planning
UTM

- Post grad. Diploma in Town & Country
Planning Heriot-Watt University, Scotland, U.K

- Post grad. Diploma in Geographical
Information system,
Salford University, England, UK

Mr. Micio Oishi -

BA (Kyoto University)

MA (University of Bradford)

PhD (University of Bradford) - Conflict Analysis and
Resolution

B.Soc.Sc =

Kevin

MB Soc.Sc (University of
Waikato) 49

UNIVERSITI MALAYSIA SARAWAK
KALENDER AKADEMIK UNTUK 1997/98

<i>Tarikh</i>	<i>Aktiviti</i>	<i>Tempoh</i>
19 - 20 Mei 1997	Pendaftaran	2 hari
21 - 25 Mei 1997	Minggu Aluan Siswa	5 hari

Semester I

26 Mei - 20 Julai 1997	Perkuliahan	8 minggu
21 Julai - 27 Julai 1997	Cuti Pertengahan Semester	1 minggu
28 Julai - 21 Sept. 1997	Perkuliahan	8 minggu
22 Sept. - 26 Okt. 1997	Cuti Antara Semester	5 minggu

Semester II

27 Okt. - 21 Dis. 1997	Perkuliahan	5 minggu
22 Dis. - 28 Dis. 1997	Cuti Dalam Semester	2 minggu
*29 Dis. 1997 - 22 Feb. 1998	Perkuliahan	8 minggu
23 Feb. - 15 Mac 1998	Cuti Dalam Semester	3 minggu

Semester III

16 Mac - 10 Mei 1998	Perkuliahan	8 minggu
11 Mei - 24 Mei 1998	Cuti Akhir Semester	2 minggu

Nota:

Sesi Akademik 1998/99 bermula pada 25 Mei, 1998. (16 & 17 Mei 1998 - Pendaftaran Pelajar baru)
 18 Mei - 24 Mei, 1998 - Minggu Aluan Siswa)

* Tahun Baru Cina jatuh pada 28 Jan dan Hari Raya Puasa jatuh pada 29 Jan.

Dikemaskini pada 28 Feb, '97 dan disahkan oleh Senat pada 28 Feb. '97
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UNIVERSITI MALAYSIA SARAWAK
1997/98 ACADEMIC CALENDAR

<u>Date</u>	<u>Activity</u>	<u>Duration</u>
19 - 20 May 1997	Registration	2 days
21 - 25 May 1997	Student Welcoming Week	5 days

Semester I

1 May - 20 July 1997	Lectures	8 weeks
21 July - 27 July 1997	Mid-Semester Break	1 week
28 July - 21 Sept. 1997	Lectures	8 weeks
22 Sept. - 26 Oct. 1997	Inter-Semester Break	5 weeks

Semester II

27 Oct. - 21 Dec. 1997	Lectures	5 weeks
22 Dec. - 28 Dec. 1997	Mid-Semester Break	2 weeks
*29 Dec. 1997 - 22 Feb. 1998	Lectures	8 weeks
23 Feb. - 15 Mar 1998	Inter-Semester Break	3 weeks

Semester III

1 May - 10 May 1998	Lectures	8 weeks
11 May - 24 May 1998	End Semester Break	2 weeks

Nota:

Academic session 1998/99 begins on 25 May, 1998. (16 & 17 May, 1998 - New student register).
18 May - 24 May, 1998 - Students Welcoming Week).

* Chinese New Year falls on 28 Jan and Hari Raya Puasa falls on 29 Jan.

Updated on 28 Feb. '97 and confirmed by the Senat on 28 Feb. '97

k97/98/18.3.97